INSTRUCTIONS TO ACCESS YOUR OWN CME TRANSCRIPT

These instructions apply to the first time you attempt to view your transcript:
1. Access our database at http://cmetracker.net/HMA/Catalog
2. Click the <sign In> button near the top of the page
3. Type your email address in the designated first box. Hover over and click the RED "Forgot Password." If you have ever attended an event that we issued CME credits to, you already have an account, and the program will prompt you if you need to complete information on your profile.
4. Complete the fields and security questions presented. Note: The security questions are NOT mandatory; if you choose not to answer, simply leave blank and continue. Another option is to enter false answers, as long as you will remember them when prompted in the event that you forget your password. Keep in mind, however, that we do not have access to your password and security questions, so would not be able to assist you for these items.

After logging in, you will see a menu, and one option is "Print your CME Transcript." If there are no credits showing and you believe this is in error, send an email to doue@ucera.org because you may have duplicate files that need to be consolidated.